

This can be a short meeting or a portion of your regular staff meeting. Your goal here is to make sure that every member of your school staff understands how STOPit works and why it is important for your school. This way, they will be active participants in your collective ownership of STOPit and help pave the way for STOPit to be successful. Additionally, they will be able to respond to questions from students and parents. Below is a suggested agenda for holding a STOPit Staff Meeting.

Presenter materials: [STOPit Download Cards](#), [STOPit Staff FAQs](#), [STOPit Lesson Plan Ideas](#), [STOPit Staff Memo](#)

Technology needed: Video and audio equipment to show our short video, [STOPit Staff Video](#)

Part One: Introduction

- Explain that your school has enrolled with STOPit as part of your anti-bullying strategy
- Play short video: [STOPit Staff Video](#)
- Address any school-specific events that may have played a role in your decision to get STOPit
- Explain your Goals: prevention, kindness, respect

Part Two: The Role of Teachers and Staff

- Encourage teachers to involve STOPit in their curriculum! You can refer to [STOPit Lesson Plan Ideas](#), but you may also encourage teachers to be creative and cover topics including bullying, cyber abuse, digital citizenship, and being an Upstander.
- Have teachers take a stack of Download Cards to keep in their classrooms for STOPit Launch Day.
- You may use or follow up with our [STOPit Staff Memo](#).

Part Three: Questions

- Take questions. Refer to [STOPit Staff FAQs](#).
- If you encounter a question you can't answer, assure the teachers and staff you will get back to them and email us at support@stopitsolutions.com.